GSNETX Adult Recognition Program

Girl Scouts of Northeast Texas (GSNETX) has a formal recognition program to recognize the contributions of our volunteers, staff and community members.

In order to be eligible to receive an award:

- All volunteers must hold a current Girl Scout membership
- All volunteers have an eligible background check
- Training as defined by the position
- Nominee is in good standing with GSNETX

Who’s Who in Adult Recognition

ARC – Adult Recognition Coordinator – GSNETX Adult Volunteer who recruits and works with the Adult Recognition Liaison (ARL) coordinating the processing of Adult Recognitions council wide. The ARC is the first council level source for answers to questions after talking to the ARL for the local area.

ARL – Adult Recognition Liaison – GSNETX Adult Volunteer who works with several assigned Girl Scout Service Unit Adult Recognition Specialists (ARS) to process the ARS Level Awards. The ARL can provide training, answers, and help throughout the year.

ARS – Adult Recognition Specialist – Girl Scout service unit team position working with Adult Volunteer education, development, appreciation and recognition.

Annual Meeting and Adult Recognition Volunteer Committee – GSNETX Adult Volunteers who are responsible for planning and carrying-out the council-wide recognition ceremony.

Council Level Awards Volunteer Committee – GSNETX Adult Volunteers who are responsible for reviewing the nominations at the council level. During the summer, they review nominations for the President’s Award.

Acronyms

ARC – Adult Recognition Coordinator
ARL – Adult Recognition Liaison
ARS – Adult Recognition Specialist (service unit)
CPC – Cookie Program Coordinator (service unit)
FPC – Fall Product Coordinator (service unit)
FPM – Fall Product Manager (troop)
TCM – Troop Cookie Manager (troop)

Vice President Member Services – the GSNETX staff member who works with the Council Level Awards Volunteer Committee and GSNETX staff to ensure the validity of the program and that our volunteers are feeling appreciated and valued.

Volunteer Recognition Specialist – the GSNETX staff member who assists the recognition process by selecting the correct award level, checking volunteer requirements for awards and generally works with the ARC.
Appreciation and Awards

**APPRECIATION** is an ongoing, daily process for all volunteers. Showing appreciation for one another is one way to show respect, to relate to each other's strengths and to build mutual commitment for Girl Scouting.

An easy way to show appreciation to someone is using the **Just Say Thanks** program. When someone has done something special you can have them recognized by the CEO of Girl Scouts of Northeast Texas. Simply go to [www.gsnetx.org/justsaythanks](http://www.gsnetx.org/justsaythanks) and fill in the requested information. A letter will be mailed to the special person.

In addition, service units can recognize someone who completes a project for the service unit such as leading an event or organizing troops for the upcoming year. Showing appreciation immediately after someone does something special is particularly appreciated. Showing appreciation through the year encourages everyone involved.

Many service units make swaps or small favors for every leader at each service unit meeting. Service units also can show appreciation to everyone and the Service unit team at their spring local recognition event with certificates or other small gifts. Other organizations or committees can do similar appreciation gifts.

**AWARDS** are given for contributions that have made a significant impact to the mission of Girl Scouts of Northeast Texas (GSNETX). We know that there are GS volunteers and staff who, because of the level of service they give, deserve special recognition.

- **Girl Scout Troop Leaders** will want to recognize:
  - Parents/Guardians
  - GS Troop Sponsors
  - GS Troop Volunteers
  - Service Unit Team Members

- **Girl Scout Service Unit Teams** will want to recognize:
  - GS Troop Leaders, Co-Leaders, Cookie Managers
  - Service Unit Committee Members
  - Service Unit Sponsors
  - Service Unit Community Partners

**Earned Recognitions** – recognitions that are earned and awarded but do not require official nominations through the portal. They are years of service and troop camp certified.

- **Nominated Recognitions** - are those in which a volunteer or others can nominate an individual or organization for outstanding service.

- **President's Award** – for administrative volunteer and day/twilight camp teams whose service supports GSNETX overall goals and objectives.

- **President's Volunteer Service Award (PVSA)** - to recognize registered girls and adults for committing themselves to volunteering with one or several non-profit organizations.
Recognition for Troop Level Support
(Juliette Low, Green Angel, Silver Rose, Golden Wings)
Recognizes Girl Scout Troop Leaders, Co-Leaders, Assistant Leaders or Troop Volunteers who have recognized that Girl Scouting is good for girls and has demonstrated their dedication to the girls through their service to the troop.

Recognition for Troop Cookie Managers
(Trefoil, Tagalong, Thin Mint, Samoa)
Recognizes a Girl Scout Troop Cookie Manager or Adult Volunteer who has demonstrated their dedication to the girls through their service to the troop.
Troop Cookie Manager online training is a requirement for the role and must be completed by December 15th to be eligible for an award.

Recognition for Area Support (Volunteer of Excellence, Appreciation Pin, Trailblazer, Emerald Star)
Area support volunteers represent volunteers who have come together to collaborate, support each other’s efforts and share responsibilities in order to achieve the greatest amount of success.

Examples Area Support Positions

<table>
<thead>
<tr>
<th>SERVICE UNIT</th>
<th>DAY/TWILIGHT CAMP</th>
</tr>
</thead>
<tbody>
<tr>
<td>• SU Manager/Co-Manager</td>
<td>• Director/Co-Director/Assistant Director</td>
</tr>
<tr>
<td>• Registrar</td>
<td>• Registrar</td>
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<tr>
<td>• Recruiter</td>
<td>• Camp Business Manager</td>
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<tr>
<td>• Troop Organizer</td>
<td>• Treasurer</td>
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<tr>
<td>• Family Partnership Coordinator</td>
<td>• Program Director</td>
</tr>
<tr>
<td>• Service Unit Mentor</td>
<td>• Adult Recognition Systems Volunteer</td>
</tr>
<tr>
<td>• Cookie Program Coordinator</td>
<td>• Team Member</td>
</tr>
<tr>
<td>• Adult Recognition Specialist</td>
<td>• Health Supervisor</td>
</tr>
<tr>
<td>• Treasurer</td>
<td>• FACILITATORS (TRAINERS)</td>
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<tr>
<td>• Activity Approval Signer</td>
<td></td>
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<tr>
<td>• Event Coordinator</td>
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<tr>
<td>• School/Church Liaison</td>
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<tr>
<td>• Public Relations Specialist</td>
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<tr>
<td>• Juliette Coordinator</td>
<td></td>
</tr>
<tr>
<td>• General Service Unit Team Member</td>
<td>Other Program Delivery Audience may have additional roles</td>
</tr>
</tbody>
</table>

Other Program Delivery Audience may have additional roles
Recognitions for Council Support (Honor Pin, Spirit of Excellence, Thanks Badge I and II)

Recognizes an adult member who supports the goals of GSNETX who has significantly impacted or increased our retention, recruitment, or membership goals. This person has improved our visibility in the community and joins forces with GSNETX staff to support their effort.

Examples Council Support Positions

Roles not limited:
- Council Committee Members
- Board Members
- Training Leadership Team members
- Service Unit Recruiter, Troop Organizer, Registrar
- Family Partnership Coordinator
- Cookie Program Coordinator
- Service Unit Manager
- Day/Twilight Core Positions

Volunteer Earned Recognitions

- Troop Camp Certified Volunteer

GSNETX recognizes that in many cases our adult volunteers serve in various capacities within the troop. Getting our girls outdoors and supporting the girls with experience in leadership is just one of our missions that allows them the chance to make the world a better place. Troop Camp awards are available at each of our GSNETX camps.

- Years of Service

The Years of Service Pin recognizes a registered Girl Scout volunteer for years of volunteer service. Pin are awarded at completion of five-year increments. Years of Service pins will be sent to the ARS.

Recognition Societies

To recognize the ongoing efforts of our volunteers, Girl Scouts of Northeast Texas has three high-level recognition societies. The volunteers in these societies have earned the highest-level award in three areas of service. The Order of the Pearl (leader), the Order of the Shortbread (cookie manager) and the Order of the Navigator (service unit and day/twilight camp volunteer).

Current Girl Scout volunteers eligible for membership to the societies will automatically receive an exclusive pin and ongoing recognition as part of the annual GSNETX adult recognition event.

The Order of the Pearl

All Girl Scout Troop Leaders who have been awarded the Juliette Low, Green Angels, Silver Rose, and Golden Wings.
Order of the Shortbread
All Troop Cookie Managers who have been awarded the Trefoil, Tagalong, Thin Mint, and Samoa.

The Order of the Navigator
All Service Unit team members who have been awarded the Volunteer of Excellence, Appreciation Pin, Trailblazer, and Emerald Star

For Persons/Organizations Who are Not Members of Girl Scouts
Recognizes a non-member adult or organization whose interest in the Girl Scout movement resulted in a contribution of time, talents, and resources to at least one Girl Scout Service Unit or program delivery audience furthering the Girl Scout Mission and developing leadership in girls.

Community Partner Award
- Three nominations are required.
- Nominee is a non-member adult or organization that has been recognized at the local level for at least three (3) years (serving in the current year can count as one year).
- Nominee has demonstrated an interest in the Girl Scout movement.
- This award is presented at the Council recognition event and may also be recognized at a local level event.
- If it has been over 3 years since a non-member adult or organization received the Community Partner award, they can be nominated again. All requirements will still apply.

Submitting a Nomination
Nominations can be submitted year-round, with an annual cutoff date of February 15th.
- You can self-nominate for all awards.
- Family members and girls are considered adequate for reaching nomination limits.
- Two nominations are required for troop level and troop cookie manager positions.
- Three nominations are required for area support and council level support.
- Two nominations for community partner.
- Award levels are chosen by GSNETX Volunteer Recognition Specialist (VPC), nominators choose the “award category”.
- All award levels can be earned year after year.

When visiting the website to submit your nomination; you will first choose one of the five award categories:

1. **Troop Level Support** - for registered troop leaders, co-leaders, assistant leaders, and registered background checked volunteers of the troop. (Two nominations are required).
2. **Troop Cookie Manager** - for registered volunteers of the cookie program who have been approved by the Product Sales Team. (Two nominations are required).

3. **Area Support** – including administrative members of the service unit and our day/twilight camp administrative team members. (Three nominations are required).

4. **Council Level Support** – for any registered adult volunteer contributing to the success of GSNETX council level goals and objectives. (Three nominations are required).

5. **Community Partner Award** – for non-member adults, organizations, schools or businesses who have been supporting the mission of Girl Scouts for at least three or more years. (Three nominations are required). Nominations can be resubmitted every 3 years for previous awardees.

After choosing your award category, complete the nomination form and answer the questions. It may help you to think about the following:

- What are the specific actions this person or group has taken which deserve recognition?
- Who and how many people or places have been impacted by your nominee?
- Who will write an additional nomination(s)?

**NOMINATION QUESTION #1 FOR ALL AWARDS:**

How has your nominee’s service gone above and beyond expectations?

*Share how their service impacted the girls, the troop, other volunteers, the council or the entire movement. Be specific, your “detail” information will help us to better understand the passion and scope of your nominee’s service to Girl Scouts.*

**NOMINATION QUESTION #2 FOR ALL AWARDS:** (except community partner)

How has your nominee’s contributions helped girls discover more about themselves, connect with others, or take action to make the world a better place?

**ADDITIONAL NOMINATION QUESTION FOR AREA/SERVICE UNIT AWARDS**

- What is the nominee’s current position title(s)?
- Choose one GSNETX Volunteer Values and explain how the nominee has exemplified this in their current volunteer position.
- Description of volunteer values will be on nomination portal.

**ADDITIONAL NOMINATION QUESTION FOR COUNCIL LEVEL AWARDS**

- What are the nominees’ current position title(s)?
- Choose one GSNETX Goals and Objectives and explain how the nominee has contributed towards this goal in their current volunteer position.
- Description of goals and objectives will be on nomination portal.
Award Nominations Approval Committees

GSNETX receives support from our service unit Adult Recognition Specialist to approve and process their area nominations. Troop level awards are approved by the Adult Recognition Specialist. If the service unit does not have an ARS, the Service Unit Manager or appointed GSNETX staff will approve the nominations.

The SU ARS position will validate nominations where the nominator has made a descriptive nomination. All other requirements will be verified by GSNETX Volunteer Recognition Specialist.

The GSNETX Volunteer Recognition Specialist will verify previous awards received and training requirements of the award. The nominee will then be selected for the proper level award and ARS notified.

Awards are approved by the following volunteer groups and/or GSNETX staff:

**GSNETX STAFF RECOGNITION SPECIALIST:**
1. All Cookie Awards
2. Years of Service
3. Troop Camp Volunteer

**VOLUNTEER: ADULT RECOGNITION SPECIALIST (ARS)**
1. Juliette Low
2. Green Angel
3. Silver Rose
4. Golden Wings
5. Volunteer of Excellence*
6. Appreciation Pin*
7. Trailblazer
8. Emerald Star

**VOLUNTEER: COUNCIL LEVEL AWARD COMMITTEE**
1. Honor Pin*
2. Spirit of Excellence
3. Thanks Badge / Thanks Badge II*
4. Community Partner
5. President’s Award

*Indicates a Girl Scout USA award. All others are Girl Scouts of Northeast Texas awards.

Nomination Approval Processes

What Happens During the Nomination Process?

1. Upon submission of a nomination; the ARS, Nominator, and GSNETX Adult Recognition Coordinator (ARC) will receive a copy of the submitted nomination through email.

2. The nominee’s eligibility is confirmed, and the award level selected by the Volunteer Recognition Specialist (VRS). This will be reported back to the ARS by a spreadsheet, uploaded to Shutterfly ARS News site. To be added to Shutterfly, email VRS at volresources@gsnetx.org.
3. As nominations come in, read through them for descriptive content, either approve them or ask nominee for additional questions that will help you determine the approval.

4. It is recommended the ARS keep track of the number of incoming nominations and prior awards received by your volunteers either by using an excel spreadsheet or other tracking methods to help answer questions from your volunteers.

5. ARS’s will meet and review their specific area nominations in late February, early March, as part of the ARL task meeting. Come prepared with your spreadsheet and discuss nominations that were marked for approval or denial, with your ARL.

6. Nominators will be notified of their nominee’s approval or denial by the ARS, after ARL task meeting.

7. All GSNETX Adult Recognition nominations are due February 15. Any nominations submitted after this deadline will be processed the following year.

8. Awards are given out at local recognition events or at the GSNETX Annual Meeting and Adult Recognition, as appropriate.

**Why Would an Award Nomination Be Denied?**

- There were not enough nominations submitted.
- Nominee has not completed the appropriate training by December 15th.
- Not enough information provided on the nomination form to award nominee.
Council Level Awards

Volunteer Committee Process

Council level awards are approved by volunteers who are part of the Council Level Awards Committee. The awards they approve are: Honor Pin, Spirit of Excellence, Thanks Badge, and Community Partner.

The Council Level Awards Committee approves nominations with a rating of 1 - 5. Any nominations that have an all-around rating of 1-2 are automatically approved. Those that fall at 3 or below are discussed and determined approved or denied. The nominations that are denied goes through the appeals process.

How does the Council Level Awards Committee determine their approvals?

- Is there the correct number of nominations that are unique from one another and speak to the volunteer’s accomplishments?
- Is the nomination speaking to their contributions toward council-level goals as defined by the nomination form?

APPEALS Process

During the council level nomination approval process, the committee may need additional information from the nominators to help determine the nomination approval.

You will get copied on all requests to the nominators asking for additional information. The committee gives a one-week turnaround on these requests.

The ARS should keep in communication with their nominators during the appeals week to assure their quick turnaround time.
Tips on how to write a great nomination

- Unique nominations are important as each person nominating has a different experience.
- Read over the nomination form and look for the “key questions” and how you would answer them.
- BRAG, BRAG, BRAG – Talk big, sing praise, boast, use up all the space in the nomination field!

**EXAMPLE:** Jean has been nominated for the Volunteer of Excellence award. The nomination on the left could get denied asking for additional information while the nomination on the right captures her accomplishments helping to back up her nomination.

**Poor**

This example is too vague.

Jean is a wonderful person.  She is there in a pinch and very thoughtful.

She is always putting the girl’s needs first and keeps them on track.  Whenever the girls need something Jean is always available.

Jean is very active at her church as well as setting up events for others.  She sets a good example for the girls and her community.  I have known Jean for many years, and she deserves this award.

**Good**

This example lists specific actions, which exceed Jean’s responsibilities as SU Event Coordinator.

Jean has been a SU Event Coordinator for the past 2 years as well as a Troop Leader for 4 years.

In addition to working with her junior troop she volunteers to organize events for the service unit.  This year she organized these events for the SU:

- “Polar Bear Swim”
- Juliette Low Birthday Bash
- Holiday in the Park (for the homeless)
- Camp with the Horses at Bette Perot

Usually, 75% of our troops participate in these well-organized events.

Jean also helps at our SU recruitment nights and often assists at our leader meetings with room setup and distribution of materials.
Troop Volunteer Training
All awards require either position training or enrichment training. GSNETX believes that the value of training not only equips our volunteers with the knowledge to carry out their role but gives the girls the extra support to create a safe and fun Girl Scout experience.

Volunteers that are serving as troop leader or in a volunteer role must have troop level support enrichment training. Examples below.

REQUIRED TROOP LEADER TRAINING
- TR100 Girl Scouts to a T

TROOP LEVEL SUPPORT ENRICHMENT TRAINING
- Daisy/Brownie Meeting 101 – Course TR101
- GSLE 3-4-5 Course TR200
- Take Action Projects – Course TR201
- Letting Girls Lead – Course TR205
- GSNETX Camping – Course TR301
- On the Road Camping – Course TR302
- Troop Camp Recertification – Course TR303
- Campfire Cooking – Course TR304
- Outdoor TRIO Weekend – Course TR310
- First Aid / CPR / AED – TR401
- Protecting Our Girls – Course TR402
- Extended Trip Travel – Course TR403
- Activities & Overnights-GLC – Course TR404
- Not to exclude GSNETX Learning Channel Knowledge check courses

GSNETX Learning Channel posts several events monthly. Look for the ones that have the KNOWLEDGE CHECK for training credit. www.facebook.com/GSNETXLearningChannel

REQUIRED COOKIE MANAGER TRAINING (to be eligible for award)
- Online TCM Knowledge Check

REQUIRED TROOP CAMP CERTIFIED VOLUNTEER TRAINING (to be eligible for award)
Troop camp awards can be claimed “on your honor” at the GSNETX camp shop at the time of your campout.

- TR301 GSNETX Camping or
- TR302 On the Road Camping
- TR303 Troop Camping Recertification

REQUIRED SERVICE UNIT TRAINING
- Service Unit Overview
President’s Award

Applications are submitted by email directly to Volunteer Resources at volresources@gsnetx.org.

President’s Award

The President’s Award is designed specifically for administrative volunteer teams whose service supports the council’s overall goals and objectives. Teams include service unit and day/twilight camp administrative volunteers. Teams earn the President’s Award by achieving 70% of the total possible points. For teams that achieve the necessary points, each team member reported in appropriate team positions will be presented with a pin designed for that year and an award certificate.

For teams that achieve 50% of the available points, each team member reported in appropriate team positions will receive the Goal Setter Award certificate.

Teams earn points based on (but not limited to) the following criteria:*

**Service Unit teams:**
- Team members – Registration and Adult Education
- Diversity and Inclusion
- Volunteer and Girl Retention
- Girl Recruitment
- Family Partnership
- Cookie Program
- Council Reports
- Volunteer Recognition
- Service Unit Events
- Community Participation and Publicity
- Troop Leader Development and Individually Registered Girl Support
- Accomplishments and Challenges

**Day/Twilight Camp teams:**
- Team members – Registration and Adult Education
- Diversity and Inclusion
- Volunteer and Girl Engagement
- Camp Reports
- Volunteer Recognition
- Camp Activities
- Community Participation and Publicity
- Customer Relationships
- Accomplishments and Challenges

The President’s Awards are presented at the Annual Kickoff event.

*The volunteer committee reviews the application forms each fall. Each team (listed above) will have different forms and specific criteria and instructions.*
Presidential Volunteer Service Award

Girl Scouts of Northeast Texas is a certified partner of the Presidential Volunteer Service award. This award recognizes girls and adult volunteers who have achieved the required number of hours of service over a 12-month time period. Through a shared mission of inspiring more to answer the call to service, the President’s Volunteer Service award celebrates the hours of any volunteer service, not just Girl Scouts, because the impact you make is bettering our communities.

There are three levels of the President’s Volunteer Service Award:

- **Bronze Level**
- **Silver Level**
- **Gold Level**

<table>
<thead>
<tr>
<th></th>
<th>Kids: Ages 5-10</th>
<th>Teens: Ages 11-15</th>
<th>Young Adults: Ages 16-25</th>
<th>Adults: Ages 26+</th>
<th>Families and Groups *</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BRONZE</strong></td>
<td>26-49 hrs</td>
<td>50-74 hrs</td>
<td>100-174 hrs</td>
<td>100-249 hrs</td>
<td>200-499 hrs</td>
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<tr>
<td><strong>SILVER</strong></td>
<td>50-74 hrs</td>
<td>75-99 hrs</td>
<td>175-249 hrs</td>
<td>250-499 hrs</td>
<td>500-999 hrs</td>
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<tr>
<td><strong>GOLD</strong></td>
<td>75+</td>
<td>100+</td>
<td>250+</td>
<td>500+</td>
<td>1,000+</td>
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</tbody>
</table>

*Families and Groups with two or more people with each member contributing at least 25 hours

Eligible participants will receive:

- A personalized certificate of achievement
- A congratulatory letter from the President of the United States
- Lapel pin

Orders are placed on a quarterly basis. Orders received after the due dates below will be held until the next quarter. There is no fee for participating in the PVSA program.

**Quarterly Due Dates:**

- March 1
- June 1
- September 1
- December 1
## ARS Monthly Position Reminders

<table>
<thead>
<tr>
<th>When</th>
<th>Who</th>
<th>What</th>
</tr>
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<tbody>
<tr>
<td>Sept-Oct</td>
<td>ARS</td>
<td>• Register for Adult Recognition Position (ARS) Training TR608</td>
</tr>
<tr>
<td>Sept-Dec</td>
<td>ARS</td>
<td>• Communicate monthly with leaders at your leader meetings, via email, Facebook or other outlets</td>
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<td>• Check training history reports and advise leaders of any missing training requirements</td>
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<td>• ARS’s communicate to volunteers about training opportunities. Deadline for training is December 15 for award consideration</td>
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<tr>
<td>Nov</td>
<td>ARS</td>
<td>• Notify volunteers they can begin submitting online nominations – (this date depends on system testing. You will be notified by ARL)</td>
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<td>• Let nominators know they are responsible for getting additional nominations</td>
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<td>• A copy of submitted nominations will be sent to the ARS email on file</td>
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<tr>
<td>Nov-Dec</td>
<td>ARS</td>
<td>• Encourage use of Just Say Thanks and other forms of appreciation</td>
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<tr>
<td></td>
<td></td>
<td>• Remind leaders to routinely thank and recognize community members or organizations who have assisted Girl Scouting</td>
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<td></td>
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<td>• Save the date for your ARL task meeting</td>
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<tr>
<td>Nov-Feb</td>
<td>GSNETX Volunteer</td>
<td>• Approve cookie awards, Troop Camp and Years of Service awards</td>
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<td></td>
<td>Recognition Specialist</td>
<td>• Preapprove incoming nominations for membership, training and volunteer positions</td>
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<td></td>
<td></td>
<td>• Keep updated working file on ARS News Shutterfly site on pre-approval status, communicate as necessary to ARS and or nominator</td>
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<tr>
<td>January</td>
<td>ARS</td>
<td>• Strategically target GS Troop Leaders who are eligible for awards</td>
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<td></td>
<td>• Work with SUM to ensure SU team volunteers who are eligible for an award have enough nominations</td>
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<td></td>
<td></td>
<td>• Encourage leaders and parents to nominate</td>
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<tr>
<td></td>
<td></td>
<td>• Strategically target community members or organizations for community partner awards</td>
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<tr>
<td></td>
<td></td>
<td>• Begin planning GS Troop Leader Appreciation event</td>
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<td></td>
<td>• Speak at SU Leader meetings, SU Events, GS Troop Meetings</td>
</tr>
<tr>
<td>Jan-Feb</td>
<td>ARS</td>
<td>• Check ARS News Shutterfly site for nominations report. Contact nominators if more nominations are required</td>
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<tr>
<td></td>
<td></td>
<td>• Encourage GS troop leaders, SU team and parents to submit nominations</td>
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### Adult Recognitions

<table>
<thead>
<tr>
<th>February</th>
<th>ARS</th>
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</thead>
</table>
|          | • Remind GS troop leaders, SU team and parents of the deadline date of **February 15**. Encourage last minute nominations.  
|          | • Local ceremony information should be set  
|          | • Finalize nominations in preparation of your task meeting  
|          | • Participate in SU ARL nomination approval task meeting |

<table>
<thead>
<tr>
<th>Mar</th>
<th>ARL</th>
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</table>
|          | • ARL’s turn in final award spreadsheet for their area marked with approval or denial for each award nomination after the conclusion of their task meeting. Each denial must include the reason for the denial.  
|          | • Respond to any denials from Council Level Awards Committee |

<table>
<thead>
<tr>
<th>April</th>
<th>Everyone</th>
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</table>
|          | • Final award spreadsheet will be posted to the ARS News Shutterfly site  
|          | • Notify nominators of award approvals or denials  
|          | • GSNETX Adult Recognition Event |

<table>
<thead>
<tr>
<th>Apr-Jun</th>
<th>ARL &amp; ARS</th>
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<tbody>
<tr>
<td></td>
<td>• Local Service Unit Recognition Event</td>
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<thead>
<tr>
<th>Apr-May</th>
<th>ARS</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>• Pick up awards from local service center</td>
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</tbody>
</table>

### Use these web links in emails to your volunteers:

<table>
<thead>
<tr>
<th>Name</th>
<th>Link</th>
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<tbody>
<tr>
<td>Just Say Thanks Online Form</td>
<td><a href="http://forms.gsnetx.org/justsaythanks">http://forms.gsnetx.org/justsaythanks</a></td>
</tr>
<tr>
<td>Submitting a Nomination</td>
<td><a href="www.gsnetx.org/recognitions">www.gsnetx.org/recognitions</a></td>
</tr>
<tr>
<td>Showing Appreciation</td>
<td><a href="www.gsnetx.org/appreciation">www.gsnetx.org/appreciation</a></td>
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<td>ARS News - Shutterfly Site</td>
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<td>Presidential Volunteer Service Award</td>
<td><a href="www.gsnetx.org/recognitions">www.gsnetx.org/recognitions</a></td>
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## Adult Recognition Liaisons

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<th>Amanda Micknal</th>
<th>Nancy Medina</th>
<th>Hilary Grider-Henk</th>
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Adult Recognition Specialists have their own information and resources at [arsnews.shutterfly.com](http://arsnews.shutterfly.com).
New ARS’s may request to be added to **ARS News** by emailing your name, service unit number and volunteer position to [volresources@gsnetx.org](mailto:volresources@gsnetx.org).
1. Nominations can be submitted year-round with an annual cutoff date of February 15th.

2. All award levels can be earned year after year.

3. You can self-nominate for all awards. Family members and girls are adequate for reaching nomination limits.

4. Two nominations are required for all troop level awards. Three nominations for Service Unit, Council level, and Community Partner.

5. There is only one award community partners can earn. The Community Partner award can be awarded after being active with Girl Scouts for 3 years.

6. Correct award levels will be determined by the Volunteer Recognition Specialist.

7. Years of Service will now be given out automatically. These award pins will be with all your other awards.

8. Troop Camp Volunteer recognition charms will be at GSNETX camp stores. Award Logs (1st award) will be given out at camp training.

9. GSLE awards have been eliminated. Those volunteers wishing to have the remainder of the charms can let their ARS know. Charms will be given to ARS upon notification.

10. Troop and Area level awards will be reviewed and approved by adult recognition specialists / adult recognition liaisons.