



## **G-TEAM Internship Application Information**

**Deadline: November 19, 2018**

**Thank you for your interest in the G.I.R.L.2020 G-TEAM! Please read this ENTIRE four-page document and complete the below two-page application worksheet before applying for a G-TEAM internship.**

### **Summary**

Girl Scouts' National Council Session and G.I.R.L. [event](#) occurs every three years, and our next exciting Movement gathering will be held in Orlando, Florida in October 2020. The National Council Session is the movement-wide business meeting for Girl Scouts, where our most important decisions are collectively made. The G.I.R.L.2020 portion of the week focuses on the issues affecting girls in our country and around the world. Thousands of people will attend – from Girl Scout delegates, members, and staff to other adults and girls who care about the issues affecting girls today.

**The G-TEAM is our girl planning team for this event.** The team name, selected by our [G.I.R.L.2017 G-TEAM](#), stands for Girls Together Empowering and Mobilizing. The G-TEAM is an integral part of the planning and implementation of all aspects of the week-long event. From February 2019 until October 2020, this group of 25 older girls from across the Girl Scout Movement will provide input on all areas of the event; design and execute the experience for older Girl Scouts at G.I.R.L.2020; and contribute to specific areas such as: marketing, special events, learning sessions, activities, logistics, and more. Under the guidance of national volunteers, staff from Girl Scouts of the USA, and staff from Girl Scout host councils in Florida, the G-TEAM members will be selected for an internship in a specific focus-area, working with experts in that particular field. At the event in Orlando, the G-TEAM will serve as part of the core event leadership team.

G-TEAM interns will attend meetings, contribute to online discussions, perform research in their home communities, and work with their assigned mentor on specific tasks. G-TEAM interns will build organizational and leadership skills; have the opportunity to learn about careers; interact with various professionals and guest speakers; and learn the ins and outs of executing a large-scale event. This is a volunteer (unpaid) position, but all travel and registration costs for two in-person retreats plus G.I.R.L.2020 will be covered by Girl Scouts of the USA.

## Qualifications

- Currently enrolled in 8th – 10th grade
- Currently registered as a Girl Scout
- Genuine interest in taking on a leadership role at the national level of Girl Scouts
- Ability to communicate with peers and with adults
- Ability to work well independently and on a team
- Committed to using technology as a platform for research and communication
- **Available to commit to and attend two in-person retreats and the entire G.I.R.L. event in Orlando (*All travel expenses, registration, and other costs are PAID by Girl Scouts of the USA. See schedule below. We will seek school district support for excused absences in recognition of this unique educational and leadership opportunity.*)**
- **Available to commit to and attend at least three virtual meetings per month for 22 months – up to 75 hours of meetings over the next two years.** These include one monthly call with the entire group on your choice of a Wednesday or Thursday evening (see schedule below); one call with a smaller work group (day/time to be decided by group); and at least one call with assigned mentor (day/time to be decided by pair).
- **Available perform an additional 2 – 4 hours per week of research or tasks.**

## Responsibilities

- Consistently contribute feedback on various digital platforms.
- Actively participate in all scheduled meetings with other G-TEAM members
  - If a meeting is missed without advance notice of your absence, an email will be sent to you and your parent.
  - If more than two meetings are missed without notice, you are at risk of losing the opportunity to attend the trips to Orlando, NYC, and G.I.R.L.2020.
  - If more than half of the scheduled meetings are missed, the opportunity to attend the trip to NYC and G.I.R.L.2020 will be withdrawn.
- Work in groups and independently to complete and present research and tasks.
- **Internship Area:** The G-TEAM will provide overall and general feedback and research for ALL aspects of G.I.R.L.2020. In addition, each G-TEAM member will have a specific focus area. When you apply, you will be asked to select your first and second choice of focus areas, and to explain why you would be a good candidate for that particular role. (*Note: specific responsibilities may vary widely, and may end up differing from the example tasks listed below. All G-TEAM interns must be true team players, and willing to help out in ALL areas of planning and running the event!*)

Internship	Example Tasks MAY OR MAY NOT Include
Marketing/Communications	Graphic design, social media, blogging, press, TV/film/photo
Production	Mainstage production planning, backstage management
Learning Design	Design breakout and discussion sessions, recruit speakers
Experience Design	Work with exhibitors and partners to develop activities

Event Planning	Event concept design, budgeting, staffing, logistics, supplies, etc.
Governance	Work with girl delegates, help plan National Council Session
Sponsorship	Work with our major corporate sponsors on exhibits, sessions
Merchandise/Retail	Research and recommend Girl Scout products to be sold at event, contribute to retail planning
Global	Assist in planning cross-cultural collaboration between US Girl Scout councils and global girl participants

## Schedule of G.I.R.L. 2020 Mandatory G-TEAM Meetings

Date	Time	Notes/Location
February 6 or 7, 2019 (choice to attend Weds or Thurs night)	8:00pm Eastern Time	virtual meeting
March 6 or 7, 2019	8:00pm Eastern Time	virtual meeting
April 3 or 4, 2019	8:00pm Eastern Time	virtual meeting
May 1 or 2, 2019	8:00pm Eastern Time	virtual meeting
June 5 or 6, 2019	8:00pm Eastern Time	virtual meeting
<b>July 2019 (dates to be confirmed Jan 2019)</b>	<b>Wednesday 3:00pm – Saturday 2:00pm</b>	<b>Retreat in Orlando, Florida</b>
August 7 or 8, 2019	8:00pm Eastern Time	virtual meeting
September 4 or 5, 2019	8:00pm Eastern Time	virtual meeting
October 2 or 3, 2019	8:00pm Eastern Time	virtual meeting
November 6 or 7, 2019	8:00pm Eastern Time	virtual meeting
December 4 or 5, 2019	8:00pm Eastern Time	virtual meeting
January 8 or 9, 2020	8:00pm Eastern Time	virtual meeting
February 5 or 6, 2020	8:00pm Eastern Time	virtual meeting
March 4 or 5, 2020	8:00pm Eastern Time	virtual meeting
April 1 or 2, 2020	8:00pm Eastern Time	virtual meeting
May 6 or 7, 2020	8:00pm Eastern Time	virtual meeting
June 3 or 4, 2020	8:00pm Eastern Time	virtual meeting
<b>June/July 2020 (dates to be confirmed Jan 2019)</b>	<b>Wednesday 3:00pm – Saturday 2:00pm</b>	<b>Retreat at Edith Macy Conference Center, New York with visit to national headquarters in NYC</b>
August 5 or 6, 2020	8:00pm Eastern Time	virtual meeting
September 2 or 3, 2020	8:00pm Eastern Time	virtual meeting
October 7 or 8, 2020	8:00pm Eastern Time	virtual meeting
<b>October 21 – 25, 2020</b>	<b>2:00pm Wednesday - 2:00pm Sunday</b> <b>Note: girls working on Governance will arrive Tuesday, 10/20.</b>	<b>G.I.R.L.2020 in Orlando</b>

## Application Timeline/Process

October 19, 2018	National application released. All registered Girl Scouts currently enrolled in 8th, 9th, or 10th grade who meet the above Qualifications are eligible to apply.
November 19, 2018	Application period closes at midnight eastern time.
November 26, 2018	All completed applications are sent to each local Girl Scout council. Each Girl Scout council has three weeks to select and nominate their council's top three candidates among the pool of girls who have applied. Councils will review all the application data submitted to GSUSA, and councils <i>may</i> choose to contact the girls for additional information (optional).
December 14, 2018	The names of each council's three nominations are due to GSUSA. (Note: there is no notification to applicants at this time)
January 25, 2019	Final G-TEAM selected by a committee comprised of national Girl Scout volunteers, GSUSA staff, and staff from G.I.R.L.2020 hosting councils in Florida. GSUSA will send decision emails to all applicants, cc'ing the council contact on each email. Only 25 girls will be selected for G-TEAM internships. Seven of those girls will represent Girl Scout councils in Florida, where G.I.R.L.2020 is taking place, and the remaining 18 girls will represent the rest of the United States and Girl Scouts overseas.
February 6 or 7, 2019	First G-TEAM virtual meeting!

If you meet the above Qualifications and can commit to the Responsibilities and Meeting Schedule, complete the following two tasks before November 19<sup>th</sup>!

**1. Use the application worksheet below to draft your application answers**

**2. [Apply here!](https://bit.ly/GTEAM2020) (bit.ly/GTEAM2020)**

## **G.I.R.L. 2020 G-TEAM Internship Application Worksheet**

Once you begin the [online application](#), you will NOT be able to save it online and come back to it later – you must complete the application in one sitting. For this reason, you can use the below worksheet to draft your answers, and then cut and paste the text into the online form. This worksheet is for your personal use only. There is no need to write every single answer onto this worksheet; it's just for you to prepare!

### **General Information**

- Your Grade (girls currently in grades 8-10 are eligible to apply)
- Your home Girl Scout Council (Not sure? Use the [Council Finder](#)).
- Your First Name, Last Name, Birthdate, Email Address, Phone Number, Address, Racial/Ethnic Background (*optional*)
- Parent/Guardian Name, Email Address & Phone

### **Short Answer Questions**

- Please tell us about how you are an innovative thinker by providing an example of a time you found a smart solution to a problem, big or small.
- Please tell us about your favorite or most meaningful accomplishment in, or contribution to, Girl Scouting.
- Provide an example of a time that you worked well on a team, including experiences with both peers and with adults.

- What passions or talents do you have that will benefit the G-TEAM or help you bring a unique perspective to the planning?
- What is your first choice internship position? Why are you the right candidate for the specific position you have chosen as your first choice position?
- What is your second choice internship position? Why are you the right candidate for the specific position you have chosen as your second choice position?

## Video

- As part of your application, you will be required to provide a link to a video that shows you answering the following question: **How has being a Girl Scout helped you become a Go-Getter, Innovator, Risk-Taker, or Leader - or a combination of these?**
- Please record yourself answering this question in **60 seconds or less**.
- Selfie-style videos are accepted and encouraged; no video editing skills needed or required!
- **Before you complete your online application**, record your video and upload it to an internet sharing site that can generate a link to either view or download your video (e.g. Vimeo, YouTube, Google Drive, Dropbox...)
- **Protect your personal information.** Do not use your last name or other personal identifying information in the video. Ensure that anyone with the link can view or download the video, BUT make sure your video is not publicly available or searchable. (For YouTube, you can make your video "Unlisted". For Vimeo, you can add a password protection and provide the password in your application, alongside your link.)
- Copy the link (and optional password) for your video to paste into your online application.
- Applications are NOT complete unless a working video link is provided.

**Are your answers ready? [Apply here!](https://bit.ly/GTEAM2020)  
(bit.ly/GTEAM2020)**